



HOLMES  
COMMUNITY COLLEGE

Office of Financial Aid

FORM – 16UEH

2015/2016

Unusual Enrollment History (UEH) Appeal

Your 2015/2016 Free Application for Federal Student Aid (FAFSA) has been flagged for “Unusual Enrollment History Review” by the U. S. Department of Education because you received Federal Pell Grant funds at multiple education institutions during the review period – 2011-12, 2012-13, 2013-14, and 2014-15. This flag requires Holmes Community College to review your enrollment history and determine whether or not you are enrolling only long enough to receive cash refunds of federal student aid. In the process of reviewing your enrollment history, Holmes will check the National Student Loan Data System (NSLDS) to obtain a complete history including the name of institutions you have attended and the date of attendance. You must complete this appeal form, attach the requested documents, and return to the Financial Aid Office. If you have questions, contact us promptly so your financial aid will not be delayed. If your appeal lacks the requested documents or you leave information blank, the process will be significantly delayed.

\_\_\_\_\_  
Last Name                                      First Name                                      Holmes ID Number

\_\_\_\_\_  
Social Security Number                      Birthdate                                      Holmes Email Address

\_\_\_\_\_  
Program of Study                                      Anticipated Graduation Date

Appeal is for which semester?      Fall                      Spring                      Summer                      Year \_\_\_\_\_

**FOR FINANCIAL AID OFFICE USE ONLY: (continue to page 2)**

\_\_\_\_\_  
Total Earned Hours                                      Total Attempted Hours                                      Completion Rate

\_\_\_\_\_  
Cumulative GPA                                      Previous Appeals                                      EFC/Hours Enrolled

\_\_\_\_\_  
Lifetime Pell Eligibility                                      Previous Loans                                      Balance

Award Year	2014/2015	2013/2014	2012/2013	2011/2012
School Attended				
Pell Received				
Loans Received				
Credits Earned				

\_\_\_\_\_  
Financial Aid Director                      Approved                      Denied                      \_\_\_\_\_  
Date

\_\_\_\_\_  
Assistant to the Financial Aid Director                      Approved                      Denied                      \_\_\_\_\_  
Date

\_\_\_\_\_  
Student Loan Coordinator                      Approved                      Denied                      \_\_\_\_\_  
Date

**Please list every institution of higher learning you have attended and provide transcripts for each.**

Name of College or University	Dates of Attendance	Types of Aid Received (Pell Grant, Loans, etc.)

### **Required Documentation and Reasons for the Appeal**

Complete all of the items below with as much detail as possible. The responses to the numbered items should be provided on a separate sheet(s) of paper and attached to this form. Please make sure you include your Holmes Student ID# at the top of each page or document you submit.

1. Provide **official** transcripts from each institution of higher learning you have attended. If you are unable to provide an official transcript, regardless of the reason, your appeal will not be considered.
2. Provide your own written statement describing the reasons and the extenuating circumstances if you failed to earn any academic credit at a college. Be specific and concise in your explanation. Incomplete information may cause a delay in the review of your appeal or denial of your request.
3. If medical problems played a role, attach any supporting evidence that you can provide to more fully explain your particular situation. A complete medical history is not necessary.
4. You must include a Degree Evaluation Report (from the beginning of time) which can be printed from your My Holmes account. This complete evaluation must be included with your appeal.
5. You must include an Unofficial Holmes Transcript which can be printed from your My Holmes account. This must be included with your appeal.

Please initial each item indicating that you have read and understand the information below:

- ☐ I understand that decisions on UEH appeals are processed on a case-by-case basis.
- ☐ I understand that I must maintain enrollment and satisfactory academic progress to maintain eligibility in the future.
- ☐ I understand that appeals turned in without supporting documents will be denied.
- ☐ I understand that I must have completed a FAFSA application.
- ☐ I understand that all outstanding financial aid requirements must be satisfied to receive an appeal.
- ☐ I understand that all outstanding balances have to be paid in full to receive an appeal.
- ☐ I understand that my appeal will not be reviewed until the current semesters grades have been evaluated.
- ☐ I understand that decision of the Office of Financial Aid for UEH appeals are final.

**WARNING:** If you purposely give false or misleading information on this form, you may be fined, sentenced to prison, and/or removed from school and this appeal will definitely be denied.

\_\_\_\_\_  
Student's Signature  
no electronic signature, must be original

\_\_\_\_\_  
Date

Return this form and all requested documentation by one of the following means: take to your campus Financial Aid Office, mail to Financial Aid Office, P O Box 216, Goodman, MS 39079, fax to 662-472-9170 or email to gmuse@holmescc.edu.